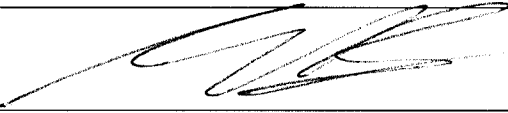


Individual Cabinet Member Report

(If any background papers attached to this request are exempt please add the following paragraph here:
The attached background papers are NOT FOR PUBLICATION in accordance with paragraphs.....of
Schedule 12A of Part 1 of the Local Government Act 1972. PLEASE DO NOT INCLUDE ANY EXEMPT
INFORMATION ON THIS FORM).

Name of Cabinet Member	Matthew Barber
Delegations checked and certified by	This decision is proposed in accordance with the contract procedure rule 11, <i>joint procurement arrangements to be approved by the cabinet member</i> and in accordance with the Scheme of Delegation of the Leader of the council to cabinet members and officers as set out in the council's Constitution, November 2012, responsibility for functions.
Name of officer requesting the decision	Bob Watson, Shared Accountancy Manager (Technical)
Contact details of officer	bob.watson@southandvale.gov.uk 01235 540426
Details of decision required	To approve the joint procurement arrangements to tender the contract for provision of non-life insurance services.

<p>Recommended action</p>	<p>The current contract for the provision of non-life insurance services is due to end on 31 March 2014. The council requires to be covered for insured losses, including property, public liability and professional indemnity.</p> <p>It is recommended that the council (in conjunction with South Oxfordshire District Council) re tender jointly under an OJEU accelerated negotiated process for the provision of insurance services. These will be tendered in a series of nine specified lots to ensure the best value for money. All tenders will be assessed on an equal price:quality weighting. It is planned to tender for a 3½ year contract with the option to extend for two years, twice (ie: 3.5 + 2 + 2).</p> <p>The process will be managed by the in-house insurance team, with support from the brokers Gallagher Heath.</p> <p>Use of the 'Negotiated Procedure' is recommended as this allows our brokers the ability to discuss the council's requirements with tenderers and does not rule out any cross-class, co-insured or layered programme options. Also bearing in mind the potential complexity of the combination of SODC and VWHDC insurance programmes, "Negotiated" would provide the necessary flexibility. This is the process most closely aligned with a conventional insurance procurement and has been the most successful procedure in obtaining maximum insurer responses. Agreement to use the negotiated process has been given by the council's strategic director, monitoring officer and s.151 officer.</p> <p>The process is required to be accelerated to ensure that the 1 April deadline is met. There is a higher risk of challenge from tenderers, but officers do not regard this is likely to occur.</p>
<p>Reasons for recommending decision</p>	<p>Contract procedure rule 11 requires joint procurement arrangements above the EU threshold to be approved by the relevant cabinet member for each council, prior to the commencement of the procurement.</p>
<p>Alternative options considered and rejected</p>	<p>The council could consider the option of 'self-insurance' against risks, however, the level of potential liabilities (particularly with regard to public liability) could seriously compromise the council's financial footing if any such claims materialise, and for this reason this option is not recommended.</p>
<p>Details of background documents</p>	
<p>Declarations / conflict of interest</p>	<p>Declarations of any other Cabinet Members consulted by the Cabinet Member making the decision.</p> <p><i>The Cabinet Member should be reminded to declare any interests/conflicts of interest here.</i></p>

Consultation (officers/ward councillors) <i>Legal, HR, Agenda 21 and finance should be consulted regarding the proposals. Ward Councillors, other Cabinet Members and officers should be consulted if the proposals will have an impact on their service area/ward.</i>	Section	Name	Outcome	Date
	Ward councillors			
	Legal	Pat Connell Margaret Reed		6 Jan 14 6 Jan 14
	Finance	William Jacobs		6 Jan 14
	Human resources	Not applicable		
	Sustainability	Not applicable		
	Diversity and equality	Not applicable		
	Press officer	Not applicable		
	Other officers			
Management Team's approval	Agreed with strategic director Steve Bishop			Date 6 Jan 14
Cabinet Member's approval				Date 17/1/14
Reasons for making decision	I decide that having considered the issues/read the attached paper that the following decision be made. To proceed with the procurement of council insurances.			